



# Coleford Town Council

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## Bells Field Implementation Committee Tuesday 6 November 2018 Minutes

**Attendees: Cllrs Thompson, Kay, C Elsmore, e Elsmore, Baird Allaway-Martin & Lusty**

1. Apologise were noted from Cllrs Penny & Holloway
2. There were no declarations of interest on items on the agenda
3. There were no dispensation requests
4. The minutes of meeting held on 2 October 2018 were agreed
5. **To agree the action re the outstanding items requiring completion/rectification under the landscape contract**

It was reported that a meeting with Afan & the contract administer had identified all the outstanding works and a schedule of work was to be agreed. It was noted with disappointment that yet another deadline had been missed.

Councillors raised some concerns about certain areas like the water pooling in the disabled area of the carpark, the very boggy nature of the grass in the wildlife area and the rails coming off the wooden fencing. The Clerk will bring this to the attention of the Contract administrator

**6. To have an update on the financial situation**

The Clerk reported that the remaining monies from the FoDDC had still not been received but that the legal agreement was progressing

The Section 278 was yet to be signed off so the bond was also outstanding

**7. To agree the LEMP**

It was proposed that the LEMP be agreed

Proposer      Cllr Baird                      Seconder Cllr Kay

On being put to the vote it was unanimously agreed

**8. To make recommendation re the budget for 2018-19**

The Clerk was asked to estimate the costings of the additional works & maintenance etc

- i.e.
- power to the amphitheatre
  - picnic benches
  - lookout shelter
  - public art

Maintenance costs, rates & utilities

the reserve should be added to for future repairs & longer term provision